

Windle Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 19 September 2017 at Eccleston Village Hall, Kiln Lane

Present Councillor A Bate (Deputy Chairman)
 Councillor W Ashcroft
 Councillor A Dockerty
 Councillor E Uren

Also in Attendance J Anderson (Clerk to the Council) and one resident

- 64 Prayers: The Chairman welcomed everyone and opened the meeting with prayers for the work of the Council.
- 65 Apologies: Councillor R Barton and Councillor K D Roughley
- 66 Declarations of Interest: No declarations were made.
- 67 Parish Matters: (a) the resident that attended the meeting raised a concern that the wooden leg of the noticeboard at Windle Island was rotted. **Cllr Bate and the Clerk would inspect the noticeboard and report back**
(b) The Clerk had contacted Planning Enforcement at St Helens Council regarding the advertising sign on the shop at Kiln Lane. It was reported that it was still an ongoing case.
(c) A resident had left Cllr Barton a voicemail message regarding a noisy party that had taken place in Brookside Avenue into the early hours of the morning. Cllr Barton contacted the resident to report that unfortunately the Parish Council could not do anything about noise levels. The resident would contact St Helens Council.
(d) Cllr Barton had been contacted by a resident reporting that the bench at Windle Island needed varnishing and offered to carry this out. Cllr Barton would help.
- 68 Minutes of Meeting: The council received the minutes of the meeting held on 18 July 2017 and **Resolved that the minutes of the meeting be accepted and signed by the Chairman as a true and correct record.**
- 69 Matters Arising: No matters arising.
- 70 Planning Matters: The Clerk gave an opportunity for comment on the following:
a) Applications:
29 Calderhurst Dr Two storey side and rear extension
Cabin News, 82 Kiln Ln Creation of 2no car park spaces to front of shop premises, along with dropped kerb for vehicular access/egress
Resolved: that no objections be raised concerning these applications
- (b) Approvals:**
33 St Georges Ave Granted 4/8/17 Replacement dwelling
47 Windle Grove Granted 15/8/17 Garage to habitable room
- 71 Other Correspondence: **Resolved to note:**
(a) price for 2 new links from Toye, Kenning and Spencer of £112.40
(b) an email from a resident reporting the increasing amount of litter in the car park of St Andrews scout hut. The resident requested an extra litter bin near the car park. The Clerk

had forwarded the email to Ward Cllr Neal who had replied to say that Ward Cllrs would possibly be able to fund a new bin with CIF money

(c) in response to a request from a resident Cllr Neal had emailed asking whether it would be possible to consider putting a notice in the Parish newsletter about dog fouling becoming an issue and asking owners to pick up after their dogs **Councillors agreed**

(d) a reply had been received from SLCC advising Councillors not to support any 'save the greenbelt' campaigns as a Councillor. If Councillors wished to join support groups they were advised to do so as an individual and not as a Councillor

(e) Confirmation of annual wreath order

72 Ecclesfield Sports Facility: 5 Sept 2017 at 7pm in Eccleston Village Hall. Cllrs Bate, Dockerty and Roughley attended along with the Secretary. Report as follows:

- No problems with changing rooms – motorbike spotted on the field. Secretary reported to police
- BHR requested pitch 4 to be remarked to accommodate a 9v9 pitch. **A site visit took place the next day with Cllrs Sims and Bate along with Clerk and officers from St Helens Council. It was agreed that St Helens Council would remark pitch 4 in white with a 9v9 over full sized pitch. Bleak Hill Rovers were contacted and agreed to pay the cost.**
- A request was received to use part of the field for fitness training – the item was deferred whilst Eccleston Parish Council sought advice as the land was leased to EPC. **Cllr Sims had since spoken to Mark Fisher, Solicitor for land at St Helens Council who advised not to hire the land out for business purposes as it was open space for residents.**

73 SLCC: The Clerk reported attending a useful training day in Barnsley on 16 August 2017.

74 Lynton Way Play Area: an email had been received on 26 August 2017 from a resident complaining that the play area had been closed all week. The resident had contacted St Helens Council who reported that no-one had been available to open up. The resident suggested a local resident be given a key to open and close and requested that it be discussed at the meeting. The Clerk replied to explain that the equipment had to be checked for safety each day when the playground was opened and the Parish Council paid St Helens Council to carry this out. St Helens Council had replied to the Clerk to report that the play area had been open but from 10am.

75 J Malone Garden: Cllr Bate and the Clerk would visit the site to look at the garden and inspect the noticeboard.

76 Parish Newsletter: The Clerk and Chairman requested articles for the newsletter. The deadline for articles to be sent to the Clerk would be Friday 20 October 2017.

77 Garden Competition: The competition, held in July, had again been a success. The prizes had been presented to the winners prior to the Parish meeting.

78 Christmas Tree Lighting and Christmas Reception: Tree lighting had been confirmed as Friday 8 December 2017. It was agreed that the Mayor would be invited. The Christmas reception would be after Parish Council meeting on 19 December 2017.

79 Reports from Other Bodies: Nothing reported.

80 Finance: a) The Clerk advised that the balances at 31 July 2017 were:

Current Account	£11,239.87
Business Reserve Account	<u>£ 6,045.51</u>
TOTAL	£17,285.38

The balances at 31 August 2017 were:

Current Account	£10,730.97
Business Reserve Account	<u>£6,045.51</u>
TOTAL	£16,776.48

b) **Resolved** that the following payments be made:

		Chq
Ransons Gardening and Landscaping – 2 visits + 4 lavender bushes	108.00	2398
Eccleston PC – phone July, copier service and SLCC training seminar	41.22	2399
J Anderson – August + travel and overnight accomm for training	280.23	2400
Easily Ltd – renewal of email, web site hosting and domain name	79.45	2401
C Prior – Chairman’s choice	25.00	2402
F Bishop – 1 st front	25.00	2403
S Gordon – 2 nd front	15.00	2404
V Burke – 1 st rear	25.00	2405
S Edwards – 2 nd rear	15.00	2406
A Watkins – 1 st baskets/pots	25.00	2407
J Smith – 2 nd baskets/pots	15.00	2408
D Barratt – joint 1 st courtyard	20.00	2409
S Fillingham – joint 1 st courtyard	20.00	2410
Eccleston Parish Council – room Sept, phone Aug, copier lease	82.37	2411
Ransons Gardening and Landscaping – 2 visits	64.00	2412
RBL Poppy Appeal – poppy wreath	50.00	2413
HM Revenue and Customs – PAYE July-Sept	188.60	2414
BDO LLP – external audit	156.00	2415
J Anderson – Sept + expenses inc refreshments	381.15	2416
K Roughley – consumables for printing certificates	36.00	2417

c) Internal Audit – one issue had been raised regarding pre-signed cheques. The auditor had been concerned that cheques were pre-signed by 2 Councillors and requested that the practice be stopped. The Clerk explained to him that cheques needed to be signed by 3 signatories and that the Clerk would be the third, making cheques invalid until signed by the Clerk. **It was resolved to continue with the current practice.**

d) External Audit – 2 points had been raised and were corrected. (1) box 4 of Section 1 the annual governance statement had been answered ‘Yes’ but as electors’ rights period had not given enough opportunity last year (by 3 days) it should have been answered ‘No’. (2) fixed assets this year had been correctly stated on the asset list at cost value but the previous year should have been restated and calculated on the same basis. Both amendments were made and the audit completed.

81 Date of Next Meeting:

Tuesday 17 October 2017 7pm Eccleston Village Hall

The meeting closed at 8.15pm

Signed:
Chairman

Date: