

WINDLE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on
Tuesday, 17 May 2005 at Eccleston Village Hall

PRESENT: Councillor W Ashcroft (in the Chair)
Councillor Mrs N J Ashcroft
Councillor Mrs K S Barton
Councillor R W Barton
Councillor Mrs M P Fraser
Councillor A F Rigby
Councillor K D Roughley
Councillor Mrs B Walsh

Also in Attendance: L J Kilshaw (Clerk to the Council)

1. Prayers

The Chairman opened the meeting with prayers for the work of the Council.

2. Declarations of Interest

No Declarations of Interest were made.

3. Apologies

Apologies for absence were received from Councillor Mrs E Uren – recuperating from involvement in a traffic accident.

4. Election of Chairman

It was proposed, seconded and

Resolved that Councillor K D Roughley be appointed Chairman for the forthcoming municipal year and on acceptance of his appointment he was duly installed and signed the appropriate declaration.

Councillor K D Roughley in the Chair.

5. Election of Deputy Chairman

It was proposed, seconded and

Resolved that Councillor Mrs K S Barton be appointed Deputy Chairman for the forthcoming municipal year and on acceptance of her appointment she signed the appropriate declaration.

6. Vote of Thanks

It was eventually proposed, seconded and

Resolved that a vote of thanks be extended to Councillor W Ashcroft for his work on behalf of the Council and residents during his year in office and for the manner in which he had carried out the duties entailed.

7. Council Procedures for 2005/06

Resolved

- (a) that meetings generally be held on the third Tuesday of each month, except August, commencing at 7.00 pm and the Annual Assembly be held in March 2006;
- (b) that a Finance Committee be established to give initial consideration to appropriate matters and to make recommendations to the Parish Council, comprising of the Chairman and Deputy Chairman, the last year's Chairman and Councillor A F Rigby, plus substitute membership as necessary at the discretion of the Chairman;
- (c) that for planning applications requiring early attention there be delegated powers to the Chairman (Deputy Chairman) and a Parish Councillor resident in the vicinity of the site to consider;
- (d) that a Footpath Committee be established to give initial consideration to, and have responsibility for, the maintenance and improvement of footpaths, comprising of Councillors W Ashcroft, A F Rigby and Mrs B Walsh, together with Mr M Walsh as a co-opted member.

8. Standing Orders, etc

Resolved that the Model Standing Orders issued by NALC be adopted, as appropriate, for meetings of the Parish Council, with provision for termination of ordinary business of the Council at 9.30 pm and opportunity for discussion of "Parish Matters" on the agenda.

9. Banking Accounts and Financial Procedures

It was unanimously

- (b) Councillors K D Roughley & Mrs N J Ashcroft – Police & Community Forum
- (c) Councillors Mrs M P Fraser & W Ashcroft – Windle United Charities
- (d) Councillors W Ashcroft & R W Barton – St Helens & District Sports Council
- (e) Councillors Mrs B Walsh & Mrs N J Ashcroft – Age Concern
- (f) Councillor K D Roughley – Crime Prevention
- (g) Councillor Mrs N J Ashcroft – St Helens CVS
- (h) Councillor A F Rigby)
 Councillor Mrs K S Barton) - Ecclesfield Management Committee
 Councillor R W Barton)
 Councillor W Ashcroft)
- (i) Councillor Mrs B Walsh – Victims Support/P & P.I.F.

The meeting closed at 7.30 pm.

Signed _____
Chairman

Date _____

Resolved

- (a) that the Nat West Bank be the Council's bankers and the bank be authorized to honour cheques drawn on the account held at the bank, to be signed by any two members of the Council and the Clerk to the Council, in accordance with the mandate;
- (b) that financial regulations based on CIFPA and District Audit recommendations be prepared by the Finance Committee for consideration by the Council at a subsequent meeting;
- (c) that responsibility for the financial affairs of the Council be vested in the Clerk to the Council;
- (d) that there be delegated to Councillors on the Management Committee of the Ecclesfield Sports Facility, authority to sign cheques in accordance with the management agreement;
- (e) that Mr John Friar be retained and confirmed as the Internal Auditor for the Financial Year 2005/06.

10. Codes or Practice

Resolved that the recommended new Model Code of Conduct and Practice, as previously distributed, be adopted in respect of the Handling of Complaints and Declarations of Interest.

11. Merseyside Association & Lancashire Association of Parish & Town Councils and National Association of Local CouncilsResolved

- (a) that the Council retain membership with MAPTC/LAPTC and NALC, the number of NALC magazines ordered to be two copies per issue only;
- (b) that Nomination of Representatives on the Area Committee be delegated to a subsequent meeting of the Parish Council.

12. Representation on Other Bodies

Resolved that the following be approved as representatives of the Parish Council on various bodies, viz:

- (a) Councillor Mrs K S Barton – Bleak Hill School Governors (already a member and would represent the Parish Council's interests)