

Windle Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 16 May 2017 at Eccleston Village Hall, Kiln Lane

Present Councillor R Barton (Chairman)
Councillor A Bate (Deputy Chairman)
Councillor N Ashcroft
Councillor W Ashcroft
Councillor J Cunliffe
Councillor A Dockerty
Councillor K D Roughley
Councillor E Uren

Also in Attendance J Anderson, Clerk to the Council
1 resident

- 11 Welcome: Prayers had already been said at the AGM, which had preceded the meeting. The Chairman, Cllr Barton, welcomed everyone to the meeting.
- 12 Apologies: None
- 13 Declarations of Interest: No declarations were made.
- 14 Parish Matters: (a) Cllr Cunliffe had received a complaint about the flashing sign that was displayed outside the paper shop in Coronation Road. The resident had reported the sign to be distracting. The Clerk was asked to contact St Helens Council regarding any planning permission that may be required to display the sign.
(b) an email had been received from Cllr Neal, Windle Ward Councillor, reporting that St Helens Council would cut back overgrown vegetation along the footpath in Kiln Lane. Cllr Barton reported that this had been completed and there was no sign of damage to the brickwork on the bridge.
- 15 Minutes of Meeting: The council received the minutes of the meeting held on 18 April 2017. **Resolved** the minutes of the meeting be accepted and signed by the Chairman as a true and correct record.
- 16 Matters Arising: The resident attending the meeting made an enquiry regarding 183(c). He asked whether St Helens Council would still be considering brownfield sites in their revised local plan. Cllr Cunliffe replied that St Helens Council would be carrying out an additional period of research adding any suitable brownfield sites identified to the local plan. He reported that St Helens Council did not have to hold a brownfield site register. The Parish Council would inform residents of any future developments as and when they were received. The resident thanked Councillors and left the meeting.
- 17 Planning Matters:
a) Applications:
None received
b) Decisions:
65 St Georges Avenue Granted 12/5/17
- 18 Other Correspondence: (a) Cllr Bate had received a poster from U3A asking for volunteers to adopt a plot in Victoria Park Community Garden. It was agreed to display it in Parish Council noticeboards (b) email from Bleak Hill School requesting a joint awards assembly with Eccleston Parish Council – **Resolved to agree. Clerk to arrange a date** (c) acknowledgement of compliance from the Pensions Regulator had been received **Noted** (d) email from a young person asking for advice on how to get into local politics. **Clerk to forward to Cllr Cunliffe** (e) email from internal auditor requesting increase in annual fee. **Resolved to agree the increase** (f) email from Cllr Neal apologising for not attending the meeting. She would chase up keys for the Clerk to access the noticeboard in Coronation Road (g) email from Cllr Neal informing the Parish Council that she had asked for clarification of the care precept, green bin charges and the local plan issues that were raised in the April minutes of Windle Parish Council.

- 19 Garden Competition: Cllr Roughley had produced the entry form to be delivered week beginning 5 June 2017. The Clerk would forward it to the printers and Cllr Barton would distribute the forms for delivery when printed.
- 20 Ecclesfield Sports Facility: Next meeting would take place on Tuesday 6 June 2017 at 7pm.
- 21 SLCC: Nothing to report.
- 22 Lynton Way Play Area: Nothing to report.
- 23 J Malone Garden: It was agreed that lavender bushes would be planted in memory of the late Cllr Sheila Barton. The Clerk would contact the gardener to organise.
- 24 Reports from Other Bodies: None to report
- 25 Finance:
- a) The Clerk advised that the balances at 28 April 2017 were:
- | | | |
|--------------------------|----------------|--|
| Current Account | 6820.72 | |
| Business Reserve Account | <u>6045.41</u> | |
| TOTAL | £12866.13 | |
- b) **Resolved** that the following payments be made:
- | | | |
|--|--------|----------|
| SLCC – annual membership (one third of £177) | 59.00 | Chq 2385 |
| P Taylor – internal audit 16/17 | 130.00 | Chq 2386 |
| Eccleston Parish Council – room (May), phone (Apr) | 31.12 | Chq 2387 |
| J Anderson – May + expenses paid out | 264.56 | Chq 2388 |
- Resolved** that the following receipt(s) be noted:
- | | |
|-------------------------------------|---------|
| St Helens Council – first ½ precept | 5895.08 |
| HMRC – VAT repayment for 2016/17 | 623.94 |
- (c) Internal audit – the issue of fixed asset had been addressed. The Clerk had contacted the external auditors and had been advised that a proxy cost (insurance value) should be recorded where a purchase cost had been unknown. The internal auditor included this advice in his report. No other issues were reported.
- 26 Completion of Annual Return for External Audit 2016/17: **Resolved** that the Audit Annual Governance Statement 2016/17 (Section 1) be agreed and signed by the Chairman. The Accounting Statements 2016/2017 (Section 2) were also agreed and signed. Section 4 the internal audit had already been completed by Mr P Taylor as internal auditor.

27 Date of Next Meeting:

Tuesday 20 June 2017 7.00 pm Eccleston Village Hall

Cllr Nancy Ashcroft again wished to thank everyone for their kind gifts and best wishes.

The meeting closed at 8.05pm

Signed:
Chairman

Date: