

Windle Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 19 April 2016 at 7pm at Eccleston Village Hall, Kiln Lane

Present Councillor K S Barton (Chairman)
Councillor N Ashcroft (Deputy Chairman)
Councillor R Barton
Councillor A Bate
Councillor J Cunliffe
Councillor A Dockerty
Councillor K D Roughley
Councillor E Uren

Also in Attendance J Anderson (Clerk to the Council)

- 185 Prayers: The Chairman welcomed everyone and opened the meeting with prayers for the work of the Council.
- 186 Apologies: None
- 187 Declarations of Interest: No declarations were made.
- 188 Parish Matters: (a) Cllr Ashcroft had been approached by a resident asking whether parking would be allowed on the pavement of Kiln Lane. Cllr S Barton explained that Councils were considering proposals that would mean if a road was wide enough for cars to park on the road then fines may be imposed if cars mounted the pavement. Where roads were considered narrow cars would be allowed to park half on the pavement. It was stressed that these proposals were only being considered.
(b) A resident had contacted Cllr Cunliffe to state that it had been reported in the press that St Helens Council would take Syrian refugees in. No information was available at the meeting.
- 189 Minutes of Meeting: The council received the minutes of the meeting held on 15 March 2016.

Resolved the minutes of the meeting be accepted and signed by the Chairman as a true and correct record.

- 190 Matters Arising: No matters arising
- 191 Planning Matters: The Clerk gave an opportunity for comment on the following:
a) Applications:
103 Rainford Rd Single storey side/rear extension
Resolved: that no objections be raised concerning this application
- b) Approvals**:
5 Crantock Grove Granted 16/3/16
- 192 Other Correspondence: None received

- 193 Sex Shop Licence Application: Cllr S Barton thanked all Councillors for their responses opposing the application that had been submitted to St Helens Council for a sex shop licence at the premises of the former Little Chef, East Lancashire Road, Windle. She explained that after receiving the comments an objection letter was sent to St Helens Council's Licensing and Land Charge Manager on behalf of the Parish Council. The Clerk read the letter to the meeting. Cllr Ashcroft notified the meeting

that a resident had started a petition and many residents had signed it. Cllr Roughley and Cllr Bate brought newspaper articles to the meeting regarding past convictions of the owner of the business requesting the licence. Cllr Roughley read several articles to the meeting. Cllr Cunliffe informed the meeting that St Helens Council's website indicated that the next meeting of the Licensing Ctte would be in June.

- 194 Ecclesfield Sports Facility: No report, next meeting would be 7 June 2016. First half contributions were due to be paid.
- 195 LAPTC/MAPTC/NALC/SLCC: Membership had ended. **It was resolved to join Society of Local Council Clerks.**
- 196 Lynton Way Play Area: An invoice had been received for the security arrangements for 2015/16. **Resolved to pay.**
- 197 J Malone Garden: Councillors agreed it was looking neat and tidy. Maintenance had begun on 1 April 2016 and would continue every other week until October 2016.
- 198 Garden Competition: Cllr Bate agreed to organise the event. The closing date would be Friday 1 July 2016 and judging would take place on Friday 8 July 2016. An entry leaflet would be delivered to all residents week commencing 13 June 2016. Cllr Roughley agreed to produce the leaflet. Cllr Ashcroft would ask Mr W Ashcroft to carry out the copying. **It was agreed that a cup would be purchased to replace the rose bowl and would be named after Cllr Marie McNulty.**
- 199 Reports from Other Bodies: Cllr S Barton reported that Bleak Hill School had once again been oversubscribed for the new intake in September 2016.
- 200 Finance:
- a) Balances – the Clerk advised that the balances at 31 March 2016 were:
- | | | |
|--------------------------|----------|--|
| Current Account | £2118.25 | |
| Business Reserve Account | £6043.34 | |
| TOTAL | £8161.50 | |
- b) **Resolved** that the following payments be made:
- | | | |
|---|---------|----------|
| HMRC – outstanding PAYE & NI | 2633.75 | Chq 2299 |
| HMRC – PAYE Jan-Mar | 185.00 | 2300 |
| Four Seasons – JM Garden maintenance – 1 and 14 April | 60.00 | 2301 |
| St Helens Council – security and lease LWPA | 1560.21 | 2302 |
| Eccleston Parish Council – room (Apr), phone (Mar), copier lease and copies | 70.30 | 2303 |
| B Walsh – website management | 35.00 | 2304 |
| J Anderson – April | 259.12 | 2305 |
| Ecclesfield Project – first half contribution | 713.06 | 2306 |
| Zurich Municipal – annual insurance | 296.25 | 2307 |
| P Taylor – internal audit 2015/16 | 130.00 | 2308 |
- Resolved** that the following receipt(s) be noted:
- | | |
|--|------|
| NatWest – interest Feb 0.26 and Mar 0.26 | 0.52 |
|--|------|
- c) HMRC payment – a letter had been received detailing outstanding PAYE and NI contributions from 2012/13 and 2014/15 that had been paid to Douglas Tonks Ltd for the Clerk's salary. It had come to light that the company had not paid the money to HMRC and had now gone into liquidation. An emergency finance sub ctte met on 22 March 2016 and using delegated powers it was resolved to pay the amount immediately as interest was accruing daily. **It was resolved that the Parish Council would carry out a full investigation in to the situation and would do everything possible to recover the money.**

d) Signing off the Receipts and Payments Book/VAT Return: **Resolved that the Receipts and Payments book be signed off for the year 1 April 2015 to 31 March 2016 by the Chairman and Clerk. This was duly completed. Resolved that the completed VAT repayment form be sent to HMRC.**

e) External Audit: would be carried out 4 July 2016 by BDO LLP of Southampton

201 Date of Next Meeting: to be held on Tuesday 17 May 2016 at 7.00pm at Eccleston Village Hall

The meeting closed at 8.10pm

Signed:
Chairman

Date: